



How our Setting Safeguards Students

We understand that safeguarding and promoting the welfare of children is everyone's responsibility and fully endorse the core principles of safeguarding:

- Protecting children from maltreatment (*A child is anyone under 18 years old*)
- Preventing impairment of children's mental and physical health or development
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and
- Taking action to enable all children to have the best outcomes.
- **We are child-centred and we will always promote students' health, well-being, personal and emotional development.**

We create a safe, inclusive learning culture where students:

- Are respected and protected from bullying, discrimination and harm.
- Can express their views, be listened to and receive feedback.
- Have their needs met and fulfil their potential.
- Know how to get help and who they can talk to.
- Know how to get help.
- Know when discussion is confidential.
- Learn about online safety, bullying, healthy relationships, abuse, neglect and exploitation.

We work in partnership with parents and carers by offering:

- Open, honest and respectful communication.
- Comfort and privacy to talk and get advice.
- Involvement and inclusion throughout each student's education and care.
- Understanding of culture and diversity
- Clear explanations and use of professional interpreters
- Up-to-date emergency contact details.
- Information about our complaints procedure
- Support and signposting to adult services where appropriate.

We promote early help and support by:

- Promptly identifying and assessing the additional needs of students and their families.
- Putting ongoing support in place, with a clear planning and review cycle
- Sharing information appropriately with students, families and agencies
- Preventing concerns from escalating

We store and share information securely by:

- Following legislation and guidance
- Having appropriate IT filters and monitoring systems in place
- Explaining how, what, where and when information is shared.
- Maintaining detailed, accurate and secure written records of discussions, decisions and actions.

Our safeguarding policies and procedures are:

- Publicly available to students, families and staff.
- Following National and SCSP guidance and arrangements (e.g. [Keeping children safe in education](#))
- Inclusive of staff and pupil behaviour, relationships and online communication.
- Include staff/pupil behaviour and relationships, and online communications.
- Reviewed and updated annually.

We have a coordinated approach to concerns:

- Staff respond quickly and inform the DSL or deputy about student concerns.
- There are timely referrals to Children's Social Care and Police where risk of significant harm exists.
- We work with agencies to support students and families through multi-agency meetings, plans and actions.

We have safe recruitment and management practices by ensuring that:

- Unsuitable people do not work with children.
- There is a positive, open culture and environment.
- Whistleblowing processes are in place for staff concerns about organisational practice.
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- All allegations of abuse by staff, carers or volunteers are reported using the correct procedures

Our trained volunteers, staff and leaders have:

- Clear safeguarding roles and responsibilities
- On-site safeguarding induction and refreshers
- High quality SCSP basic and advanced staff training
- Regular DSL/D staff safeguarding updates of skills and knowledge

Safeguarding at Our Setting

- If you have a concern about a student, please share it with us straight away.
- Concerns about appearance, hygiene, behaviour or wellbeing can be shared with teaching or support staff.
Issues such as appearance, hygiene, behaviour, can be shared with teaching or support staff.
- Do not worry about reporting small matters – we would rather you tell us than miss a worrying situation.
- **If you think a student, or an adult who cares for them, has been or may be harmed, please speak to a member of our trained safeguarding team immediately.**
- You can ask any member of staff to find them and speak to you about a confidential and urgent matter.
- If you are unhappy with the way we have dealt with something, please tell us.
- If you wish to report a concern formally, please use our complaints procedure or write directly to the Headteacher or Chair of Governors.
- A concern, allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity must be reported directly to the Headteacher, Principal or Senior Manager. If it involves them, report it directly to the Chair of the Governing Body or Management Committee.

Our Safeguarding Team



Designated Safeguarding Lead

Name: Clare Roddis

Their office is located at the top of the entrance ramp

Their tel. no is 0114 2697557/0781427720



Head Teacher

Name: Rachael Binns

Their office is located at the top of the entrance ramp

Their tel. no is 0114 2697557



Designated Safeguarding Deputy

Name: Molly Rushforth

Their office is located at the top of the entrance ramp

Their tel. no is 0114 2697557



Designated Safeguarding Deputy

Name: Emma Garnett

Their office is located in F2 classroom

Their tel. no is 0114 2697557



Designated Safeguarding Deputy

Name: Steve Young

Their office is located in Y6 classroom

Their tel. no is 0114 2697557



Safeguarding Governor

Name: Noreen Aslam

Their tel. no is 0114 269775



Chair of Governors

Name: Andy Wynne

Their tel.no is 0114 2697557



SENDCO

Name: Clare Roddis

Their office is located at the top of the entrance ramp

Their tel.no is 0114 2697557



Children Looked After (CLA) Designated Teacher

Name: Clare Roddis

Their office is located at the top of the entrance ramp

Their tel.no is 0114 2697557