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Headteacher: Mrs Amanda Smith B.Ed

21st January 2020

BALLIFIELD PARENT FORUM

Dear Parent/Carer,

Please find attached the minutes from the last parent forum meeting for your information.

The next meeting will take place on Thursday 30th January from 9.00am. If you would like to attend the meeting, please complete the attached sheet with suggested agenda items. Could we please ask that suggestions are posted via our mail box, on the driveway, no less than 48 hours prior to the meeting. For health and safety reasons, and for the organisation of refreshments, we do need to know the number of parents that will be attending.

If parents and carers have any issues or concerns please speak to your child's class teacher in the first instance and then make an appointment to speak to a member of the Senior Leadership Team, the Headteacher or the Chair of Governors as part of our complaints procedure. The Parent Forum is not the vehicle for airing complaints.

Kind regards,

Amanda Smith (Headteacher)



'A Family of Learning'



BALLIFIELD PARENT FORUM

Thursday 30th January 2020 from 9.00am

My child is in Y _____

My name is _____

Suggested agenda items for the Parent Forum:



'A Family of Learning'

